

Finance Committee  
BINGHAMTON-JOHNSON CITY JOINT SEWAGE BOARD

*(proposed)*  
**SCHEDULE**  
**FOR PREPARATION, SUBMISSION, AND REVIEW OF**  
**THE 2024 JOINT SEWAGE BOARD PROPOSED BUDGET**

*(Finance Committee Meetings are to be held in the Administration Building 1<sup>st</sup> Floor Conference Room  
at the Binghamton-Johnson City Joint Sewage Treatment Plant, 4480 Vestal Road, Vestal)*

4:00pm	Friday, June 30, 2023	Superintendent submits 2024 budget requests to Board Members (e-mail submission)
<i>(during)</i>	Tuesday, July 11, 2023	Board Meeting (preliminary overview presentation/discussion re Superintendent's requests)
3:30pm	Thursday, July 13, 2023	Finance Committee Meeting (focus on Personnel and Employee Benefits)
3:30pm	Monday, July 24, 2023	Finance Committee Meeting (focus on Contractual Expenses [Part I {*.53002, *.54000 - *.54520}])
3:30pm	Thursday, July 27, 2023	Finance Committee Meeting (focus on Contractual Expenses [Part II], Equipment and Capital Outlay [including Reserve and Fund Balance aspects], Contingency, Estimated Revenue, and Fees)
<i>(if needed)</i>		
3:30pm	Monday, July 31, 2023	Finance Committee Meeting (carryover items <i>[if any]</i> )
4:00pm	Wednesday, August 2, 2023	2024 proposed budget resulting from Finance Committee meetings e-mailed to Board Members
<i>(during)</i>	Tuesday, August 8, 2023	Board Meeting (vote to adopt proposed 2024 budget and authorize presentation to Owners)
4:30pm	Tuesday, August 15, 2023	IMA-X deadline for submission of proposed 2024 budget to Owner Budget Officers
<i>n/a</i>	Thursday, August 17, 2023	? - Informational correspondence/e-mail to Owner Mayors and Legislative Body Members
<i>n/a</i>	Thursday, August 24, 2023	? - Informational correspondence/e-mail to Municipal User CEOs
?	Monday, September 11, 2023 <i>(because September 10th is a non-business day)</i>	IMA-X deadline for Owner Legislative Bodies to schedule/hold first joint public meeting
?	Monday, September 25, 2023 <i>(because September 24th is a non-business day)</i>	IMA-X deadline for Owner Legislative Bodies to act on proposed 2024 budget