



Binghamton-Johnson City
JOINT SEWAGE BOARD



Ray L. Standish, P.E.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

**MINUTES OF A MEETING OF THE BINGHAMTON -
JOHNSON CITY JOINT SEWAGE BOARD**

Tuesday, September 13, 2016

Conference Room, Office Building, JSTP

- Members Present:** George Kolba, Jr., Chairman, Pro Tem
Edward Crumb
Ronald Davis (arrived at 3:12 PM)
Stephen Andrew (exited at 4:58 PM)
Ray Standish
Gary Holmes
- Also Present:** Cathy Young, Superintendent
Michele Cuevas, Confidential Secretary
Howard Reeve, Facilities Engineer
Charles Pearsall, Business Manager
Chuck Shager, Fiscal Officer & City of Binghamton Comptroller
(exited at 4:25 PM)
Ken DelBianco, P.E., City of Binghamton Contract Project Manager
(exited at 5:34 PM)
Marty Meaney, Village of Johnson City Trustee
John Perticone, Esq., Co-Counsel (arrived at 3:56 PM)
Alfred Paniccia, Jr., Esq., Co-Counsel
Laura Lee Perkins, Transcriptionist
- Guests:** Doug Barton, MEGA (exited at 3:57 PM)
Jeff Hills, Constellation Energy (exited at 3:57 PM)
Mike Lisson, Grossman St. Amour, CPA (arrived at 3:58 PM;
exited meeting at 4:38 PM)

Chairman George Kolba called the meeting to order at 3:00 PM. Five (5) Board Members were present; one (1) legal counsel present. Sign-in sheet was passed for signatures. Fire exits identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Chuck Shager presented the Fiscal Officer's Report:

1/1/2016 Beg. Balance		
Checking	\$1,730,685.42	
Savings	<u>\$8,662,647.08</u>	
Total		\$10,393,332.50
8/31/16 Revenue YTD	\$7,082,243.70	
8/31/16 Disbursements YTD	<u>\$5,029,787.86</u>	
Balance		\$12,445,788.34
Checking	\$ 921,956.42	
Money Market	<u>\$11,523,831.92</u>	
		\$12,445,788.34

Chuck Shager noted the following:

- Under budget on expenses
- Short on revenues for IWPP

Edward Crumb made a motion for the Board to approve the liquidation of the encumbrance for We Care Organics in the sum of \$69,952.09, returning the encumbered but unspent balance to budget line JH8130.554045 as unencumbered funds.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (RD)

Charles Pearsall presented the Business Manager's Report.

Mr. Pearsall reported that Surpass Chemical offered to extend its competitively-bid contract for an additional 18-month term on the same terms and conditions.

Edward Crumb made a motion for the Board to extend its contract with Surpass Chemical (Hydrated Lime) for an 18 month supply period on the same terms and conditions as presently in effect.

Stephen Andrew seconded the motion

Motion carried 5/0/1 (RD)

Ron Davis joined the meeting. All Board Members are now present.

Edward Crumb made a motion for the Board to authorize the Business Manager to advertise for qualifications and proposals for Safety Training at a not-to-exceed cost of \$18,165.00, in accordance with the grant, using the same terms and conditions as the prior Request for Qualifications; but using the parameters of the new Grant; to run from 8/1/16 to 7/31/17, using the matrix and contract hours provided under the Grant.

Stephen Andrew seconded the motion

Motion carried 6/0

Doug Barton from the Municipal Electric and Gas Alliance (MEGA) – presentation. Mr. Barton introduced himself and Jeff Hills from Constellation Energy – the current electricity supply partner with MEGA – and together they gave a presentation on contract options with MEGA for a successor electricity supply contract (see handout in Board folder). Options available include a 6-12 month supply period out to a 4-5 year supply period. The Board would also have the option to lock-in a contract based on the current baseline consumption, with additional variable supply agreement for any consumption in excess of the baseline. It was noted that Head Electrician Elliott Wagner would return from his current leave of absence in 10 days, after which his analysis and input can be obtained.

Mike Lisson from Grossman St. Amour joined the meeting and reviewed the draft 2015 audit. Board Members' questions were answered. Mr. Lisson stated that the process of completing the audit went extremely smoothly. No discrepancies were identified. An extended discussion took place concerning accrued FEMA revenues, and at Mr. Andrew's suggestion, Mr. Lisson will add all accrued revenues corresponding to submitted Project Worksheet submittals as of 12/31/15, with a reserve to be established against the accruals that were more than one year old at that time, based on uncertainty of collection.

A Special Meeting to review changes to audit will be held 9/20/16 at 4 PM at the Plant.

Mr. Standish asked John Perticone, Esq. to do a letter to SUNY stating there will be no changes to their IWWPP Permit.

Messrs. Shager and Lisson exited the meeting.

The Superintendent's Report- was presented by Catherine Young, a copy of which appears below:

**Superintendent's Report
September 13, 2016**

Violations and Significant Issues
Compliance

Date: August 2016 Average Flow	Influent 11.55mgd	Effluent	Average % Removal	Effluent Limit
CBOD	252	154	38.89%	Monitor
Suspended Solids	335	52	84.48%	Monitor
Other: Settleable Solids Max	17.5	0.12	99.31%	Monitor
Total Nitrogen	27.6 July	21.3 July	22.83%	Monitor
Chlorine	NA	1.29Max.	NA	2.0Max.
Avg. Temperature	23.1	22.9		
Solids Removed	May 2016	June 2016	July 2016	August 2016
Digested	0	0	0	0
Lime Stabilized	721.73	734.49	635.28	675.49
Total	721.73	734.49	635.28	675.49
Grit	11.66	10.51	7.51	9.75
Screenings	12.58	11.96	7.92	8.82
Grease	3.67	2.43	0	3.67

Operations Summary, Construction and Related Issues

- The plant continues to operate in CEPT mode.
- Tanks 7 thru 10 are off line and the general contractor (PC Construction) is in the process of demolition of the piping to the settling tanks.
- The TPS project has had a walk thru for substantial completion last week with the lead engineer, Gary Holmes for review of work.
- Flood wall work continues. Methanol has been successfully removed from the site.
- Keystone is in the process of design for the roof repair at TPS and to repair/ replace the HVAC.
- MCC Replacement: This contract continues to progress and plant staff continue to work, as requested, with the engineers and contractors to facilitate progress.
- Thickener Repair Status update: The Drive Unit has been installed. The drive unit will be tested this week.
- BAF Rebuild: The BAF main rebuild project has begun. Plans are being made to begin work on the West side of the plant in the area of tanks 7 thru 10.
- Digester Evaluation Status: Status of the legal investigation is pending.

Other

- I continue to spend substantial time reviewing interrogatories for the BAF legal case and continue to meet with the legal team.

Howard Reeve reported that he received preliminary prints for the TPS Roof and HVAC Project from Keystone. He anticipates being ready to go out to bid next week or the week after.

Ronald Davis made a motion for the Board to go into Executive Session to discuss potential litigation.

Gary Holmes seconded the motion

Motion carried 6/0

Ken DelBianco exited meeting at 4:47 PM

The Board entered Executive Session at 4:48 PM.

Board Member Andrew exited the meeting at 4:59 PM. A quorum of five Board Members remains.

Ronald Davis made a motion for the Board to exit Executive Session.

Gary Holmes seconded the motion

Motion carried 5/0/1 (SA)

The Board exited Executive Session at 5:25 PM. No action was taken during the Executive Session.

Committee Reports:

Gary Holmes – Construction – reported on:

- Contract 1 – Compost Demolition – expects LeChase’s work to be done by the end of the month.
- Contract 2 – Blue Heron – expects that the work will be completed within 6 weeks.
- Contract 3 – BAF demo – settled Change Order on additional concrete, pile removal, and backfilling (\$822,237.00). A release of the existing Mechanic’s Lien is needed in order to make any further payments.
- Contract 5 – PC Construction is near completion of its master schedule for the project. Changes to the intermediate milestones under the Consent Order will be coordinated with NYS-DEC once the schedule is completed and approved. The base has been poured for the first tower crane. The second crane should go in around the end of October. In addition, there will be a 150’ track-mounted crane on site.
- Contract 6 – Matco Electric is working on submittals.
- Contract 7 – J&K (HVAC) is working on submittals.
- Contract 8 – Danforth (Plumbing) is working on submittals.
- Ken DelBianco, P.E. – reported that the project website is up and running.
- Solids Handling – the project documents are approximately 60% completed. An early 2017 bid schedule is anticipated.
- The TPS project is 99.9% completed.
- Concrete is being poured for the Flood Wall’s toe walls.

Committee Reports-cont.

- Approximately 6,000 gallons were removed from the Methanol Storage Facility. Chairman Kolba asked that a copy of the shipping manifest be provided for the Plant's records.

Edward Crumb – Finance – reported on Owner adoption of the 2017 Budget, the 2015 Audit, and will be helping Charles Pearsall with demolition history and dates.

Ronald Davis – Ad Hoc – nothing to report

Stephen Andrew – Personnel – nothing to report

Edward Crumb – Flow Management – needs to schedule a meeting to update the status of various applications and projects.

Haylor, Freyer & Coon insurance representatives will be touring the Plant on Thursday, 9/22.

Edward Crumb made a motion for the Board to adjourn.

Ronald Davis seconded the motion

Motion carried 5/0/1 (SA)

The Meeting adjourned at 5:40 PM.

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, Engineer
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