



Binghamton-Johnson City
JOINT SEWAGE BOARD



Ray L. Standish, P.E.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

**MINUTES OF A MEETING OF THE BINGHAMTON -
JOHNSON CITY JOINT SEWAGE BOARD**

Tuesday, February 14, 2017
Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman *Pro Tem*
Edward Crumb arrived at 3:04 PM
Ronald Davis
Steve Andrew joined meeting at 3:05 VIA FACETIME
Ray Standish
Gary Holmes arrived at 4:07 PM

Also Present: Howard Reeve, Facilities Engineer
Craig Matias, Head Operator
Charles Pearsall, Business Manager
Michele Cuevas, Confidential Secretary
Chuck Robinson, Assistant City of Binghamton CPA exit @ 3:21 PM
Marty Meaney, Village of Johnson City Trustee
Bruce King, Village of Johnson City Trustee arrived @ 3:20 PM
John Perticone, Esq., Co-Counsel
Alfred Paniccia, Jr., Esq., Co-Counsel
Laura Lee Perkins, Transcriptionist

Absent: Cathy Young, Superintendent

Guests: Jason Greene, P.E., GHD

Chairman George Kolba called the meeting to order at 3:01 PM. Five (5) Board Members were present. Board Member Holmes is absent, and the connection to Board Member Andrews via Facetime has not yet been established. Sign-in sheet was passed for signatures. Fire exits were identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion for the Board to approve the 10/11/16 Minutes with the changes shown as found in the Board folder.

Ronald Davis seconded the motion

Motion carried 4/0/2 (GH/SA)

Edward Crumb made a motion for the Board to approve the 12/13/16 Minutes with the changes shown as found in the Board folder.

Ronald Davis seconded the motion

Motion carried 4/0/2 (GH/SA)

Edward Crumb made a motion for the Board to approve the 12/22/16 Special Meeting Minutes with the changes shown as found in the Board folder.

Ronald Davis seconded the motion

Motion carried 4/0/2 (GH/SA)

Edward Crumb mentioned that the 8/15/16 Special Meeting Minutes on the Budget have not been submitted yet for Board approval. Board Secretary Cuevas stated that she will coordinate with Laura Lee Perkins on this.

(Stephen Andrew joined the meeting [via audio-video conference]; five Board Members are now present)

Chuck Robinson presented the Fiscal Officer's Report:

1/1/2017 Beg. Balance		
Checking	\$ 888,579.69	
Savings	<u>\$9,575,403.32</u>	
Total		\$10,463,983.01
1/31/17 Revenue YTD	\$ 65,246.95	
1/31/17 Disbursements YTD	<u>\$516,946.89</u>	
Balance		\$10,012,283.07
Checking	\$ 435,479.85	
Money Market	<u>\$9,576,803.22</u>	
		\$10,012.283.07

Chuck Robinson reported:

- 4 towns are requesting credits (instead of refund checks)
- Final billings for 2015 are done
- Town of Dickinson is back to 4 quarters (from 5) with its water billing
- Waiting for FEMA money – Howard Weaver has submitted
- Town of Kirkwood is requesting \$344,804.00 in credit for be used from its \$505,519.48 credit balance to pay its 1st quarter estimated billing

(Chuck Robinson exited the meeting at 3:20 PM)

Business Manager Charles Pearsall reported:

- Additional litigation Legal bills have been processed
- A Claim was submitted on behalf of the Board for the Hypochlorite tank failure in the amount of \$66,000.00 – inspection by the insurance adjuster is scheduled for 2/16/17
- Only Bert Adams bid on refuse collection and disposal; at a savings of \$40.00 per shipment

Edward Crumb made a motion for the Board to accept the Bert Adams Inc. bid for refuse and waste collection and disposal services in the following amounts:

\$124 per trip bar screen, rags, grit, and construction demolition

\$56.18 monthly for recyclables for a total cost of \$674.16 per month

\$56.61 monthly for cardboard

to be paid from the Waste Disposal budget line (J8130.54804).

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

Edward Crumb made a motion for the Board to approve the transfer of \$115,000.00 in the 2017 budget from the Contingency line (J8130.55000) to the Office Lease budget line (J8130.54511) and that appropriate Requests for Legislation be submitted as soon as possible to the Owners' Legislative bodies

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

George Kolba, Jr. made a motion for the Board to approve the application of for the Safety Grant in the amount of \$9,900.00 and submit the appropriate Requests for Legislation to the Owners' Legislative bodies.

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

Edward Crumb made a motion for the Board to ratify the 2016 year end Flow Credit Bank ledgers as included in the Board Folder and mail to the Municipal Users and authorize Business Manager to send the annual statements.

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

Superintendent Report presented by Craig Matias –

**Superintendent's Report
February 14, 2017**

Violations and Significant Issues

Compliance

Date: January 2017 Average Flow	Influent	Effluent	Average % Removal	Effluent Limit
17.56mgd	162	114	29.63%	Monitor
CBOD				
	172	53	69.19%	Monitor
Suspended Solids				
Other: Settleable Solids Max	9.8	0.62	93.67%	Monitor
Total Nitrogen	Dec 21.6	Dec 21.3	1.39%	Monitor
Chlorine	NA	1.51 Max.	NA	2.0Max.
Avg. Temperature	11.3	11.4		
Solids Removed	Oct 2016	Nov 2016	Dec 2016	Jan 2017
Digested	0	0	0	0
Lime Stabilized	681.54	617.04	634.35	480.14
Total	681.54	617.04	634.35	480.14
Grit	8.34	9.66	5.03	2.48
Screenings	8.93	6.56	8.76	7.8
Grease	3.12	3.21	0	0

Operations Summary, Construction and Related Issues

- The Temporary header for settling tanks 1 thru 6 is now in service for the bypass for both the Binghamton and JC flows. This means there is no longer any grit removal for flows to the plant. The Johnson City bypass was completed on February 13. The plant will experience 5 variations of flow paths coming into the plant between now and when the project is completed.
- Challenges for operating within the limits are anticipated in warm weather months due to the configuration of the injection points for CEPT. Plant staff is meeting with the contractor and Jacobs to make improvements. Adjusting CEPT on true split flow pacing is to start this week. If improvements are not observed, alternate injection points are being considered.

A water leak investigation determined that there was a leak at a valve between the main service line and the meter box, resulting in a repair. This was completed by Evans and ZMK on Friday, February 10.

Superintendent Report Cont.

- Chemical Bulk Storage Update: There are only 2 bulk storage tanks remaining in service at the facility, one for sodium hypochlorite and the other for ferric chloride. The remaining tanks have been submitted to the DEC for removal from our permit.
- Temporary Odor control has been investigated and we have cost estimates for approximately 6 month rental in 2017. This is necessary as there will be a concern for the odor in warm weather months as the upgrades to the odor control building will not be completed.
- Flood wall work continues and is anticipated to be completed on schedule in mid-2017.

Jason Greene, P.E. from GHD joined the meeting and presented the Industrial Wastewater Pretreatment Program status update.

(Gary Holmes entered the meeting at 4:07 PM; All Board Members are now present; Jason Greene, P.E. exited the meeting at 4:11 PM)

Committee Reports

Gary Holmes – Construction

Edward Crumb – Finance

Edward Crumb – Flow Management – nothing new to report

Stephen Andrew – Personnel

Ronald Davis – Ad Hoc

Edward Crumb made a motion for the Board to direct the Board Secretary to send out the 2017 stipend grid no later than 2/28.

Stephen Andrew seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to go into Executive Session to discuss Personnel and Real Estate matters.

Ray Standish seconded the motion

Motion carried 6/0

The Board entered Executive Session at 4:39 PM

Ray Standish made a motion for the Board to exit Executive Session.

Edward Crumb seconded the motion

Motion carried 6/0

The Board exited Executive Session at 4:57 PM. No action was taken during the Executive Session.

Ray Standish made a motion for the Board to adjourn.
Edward Crumb seconded the motion
Motion carried 6/0

Meeting adjourned at 5:00 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, City Engineer
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