



Binghamton-Johnson City
JOINT SEWAGE BOARD



Ray L. Standish, P.E.
Edward Crumb

George Kolba, Jr.
Stephen Andrew
Ron C. Davis

FINAL COPY

**MINUTES OF A MEETING OF THE
BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD**

Tuesday, November 13, 2018
Village of Johnson City Municipal Building

Members Present: George Kolba, Jr., Chairman *Pro Tem*
Edward Crumb
Steve Andrew
Ronald Davis
Ray Standish

Also Present: Cathy Young, Superintendent
Michele Cuevas, Confidential Secretary
Charles Pearsall, Business Manager
Howard Reeve, Facilities Engineer
Alfred Paniccia, Jr., Esq., Co-Counsel
Chuck Shager, Board Fiscal Officer and Comptroller, City of Binghamton
(exited at 3:23 PM)
Bruce King, Village of Johnson City Trustee
Conrad Taylor, City of Binghamton Councilman (arrived at 3:16 PM)
Laura Lee Perkins, Transcriptionist

Guests: James Stoddard, Haylor, Freyer, and Coon
Donald Slota, JC resident (exit at 4:29 PM)
Jason Greene, P.E., GHD (arrived at 3:50 PM; exit at 4:09 PM)

George Kolba called the meeting to order at 3:03 PM. Five Board Members were present. It is noted that the Board is still without a third representative from the City of Binghamton.

Attendance sheet was passed for signatures. Fire exits were identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Chuck Shager presented the Fiscal Officer's Report:

1/1/2018	<u>Beg. Balance</u>		
	Checking	\$ 92,580.64	
	Savings	<u>\$6,665,936.07</u>	
	Total		\$6,758,516.71
10/31/18	<u>Balance</u>		
	Checking	\$1,053,986.16	
	Money Market	<u>\$5,009,305.52</u>	
			\$6,063,291.68

Edward Crumb presented the Lead Agency Project Financial Reports – covering a total of 40 Contracts since July 2011 – copies found in Board folder.

Charles Pearsall stated that the Board was looking for an RFP for property and liability insurance and during discussions with Mr. Stoddard, Mr. Pearsall decided to have him present his opinion.

Jim Stoddard gave his presentation:

His professional opinion is to hold off an RFP until next year given the condition of the facility and how much more it is going to improve in the upcoming year. Looking to obtain competitive quotes will be more effective next year, when the facility is primarily done. Insurance brokers and carriers may be reluctant to become involved with a facility that is significantly in flux because there is much more risk inherent in the site. Nevertheless, HFC is prepared to do whatever the Board needs.

Mr. Stoddard stated that NYS mandates a certain amount of insurance for underground tanks and spill protection.

Edward Crumb stated that there was a lot of work to be done on the roster of coverage. The spreadsheet is out of date. The Lead Agency does not have a contract in place with a professional appraiser to provide values to the Board. Under the Intermunicipal Agreement it is the Board's responsibility to maintain insurance coverage on the Facilities.

Charles Pearsall stated that he needs a list from the engineers of what is to be insured when. He does not have that information for the Administration Building which is occupied, much less for every structure.

Edward Crumb stated the Administration Building is still owned by the Owners as far as responsibility for insurance. There is coverage in force for contents and value of the structure from a liability standpoint.

Charles Pearsall stated that he can't give the insurance company a specific site for structures to be covered, can't give them dates, can't prepare a Request For Proposal (RFP) without the information. Believes it is too early in the process as we don't know what we are going to do when. Can't get flood insurance on the contents; have insurance for the contents of the property, but just the 1st floor. The Plant does not agree with the Construction Management Company

about when Plant assumes ownership. They are trying to turn over one construction contractor's contract, but not all. How does the Plant insure something like that?

Cathy asked Chuck Shager if anyone from the City of Binghamton would be attending the DEC meeting. Mr. Shager stated that he is not. Ron Lake is not; Mayor David is not.

Edward Crumb stated that Ron Lake should be at the Board meeting to address the insurance/ownership/construction matters. It was made clear to Mr. Lake in September that he is expected to attend the monthly Board meetings.

Steve Andrew recommended extending insurance coverage for one year; coverage renews 12/31/18.

Edward Crumb stated Plant needs an RFP for appraisals, defining the services, there is a need to develop a Request For Qualifications (RFQ).

Cathy Young stated that, optimistically, the majority of the buildings will be completed in late 2019, but she is unsure if the buildings will be turned over to the Plant at that time. She believes getting an appraiser in 2020 when buildings are completed and turned over would be a better approach. She is suggesting developing an RFP in 2019 to be utilized in 2020.

Edward Crumb would like to see an RFQ to get an appraisal, have an appraiser come in, per structure as it is turned over to us. Either that or ask the Owners to come up with an appraisal. The Board needs to support this by having an appraiser on board; in his opinion, the Board has a duty to attend to this in a professional way.

Charles Pearsall states we need a survey by a surveyor or certification by an engineer to receive a Certificate of Elevation for flood insurance purposes. Ron Lake stated one was not needed. Howard Reeve stated he will check if providing a Certificate of Elevation is in the contract(s) the City has with the contractor(s).

Jim Stoddard will provide RFQ samples.

Charles Pearsall informed the Board that we are over budget on electricity and is requesting a budget transfer in the amount of \$60,000.

Edward Crumb made a motion for the Board to approve budget transfers regarding Pump Station electricity in the 2018 Budget to increase J8130.54203 (Plant Pump Station) by \$35,000.00 and to increase J8130.54204 (Terminal Pump Station) by \$25,000.00, such funding to be transferred from J8130.54520 (Equipment Lease) in the total amount of \$60,000.00.

Steve Andrew seconded the motion

Motion carried 5/0/1 (vacant)

Edward Crumb made a motion for the Board to award the bid from Univar for Hydrated Lime at \$0.1291 per pound (\$258.20/ton) for 12 month supply period beginning December 1, 2018.

Steve Andrew seconded the motion. Motion carried 5/0/1 (vacant)

Superintendent Report

**Superintendent's Report
November 13, 2018**

Violations and Significant Issues

Compliance

Date: October 2018 Average Flow 24.98MGD	Influent	Effluent	Average % Removal	Effluent Limit	
CBOD mg/l	168mg/l	82mg/l 17,083lbs/day	51.19%	(Limit 24,840lbs/day) Monitor until Jan 1, 2018 then 5,254lbs/day. \$5K Fine	
Suspended Solids mg/l	179mg/l	50mg/l 10,417lbs/day	72.07%	(Limit 12,765lbs/day) Monitor until Jan 1, 2018 then 5,828lbs/day. \$5K Fine	
Other: Settleable Solids Max ml/l	8.4ml/l	1.43ml/l	82.96%	Monitor	
Total Nitrogen mg/l	Sept 2018 11.5mg/l	Sept 2018 10.0mg/l	13.04%	Monitor	
Chlorine mg/l	NA	1.67 Max.	NA	2.0Max.	
Avg. Temperature	18.2	18.3			
Solids Removed		July 2018	Aug 2018	Sept 2018	Oct 2018
Digested		0	0	0	0
Lime Stabilized		483.12	530.05	463.49	536.15
Total		483.12	530.05	463.49	536.15
Grit		0	0	0	0
Screenings		6.78	7.61	3.28	3.64
Grease		3.01	2.10	1.3	4.3

Operations Summary, Construction and Related Issues

- The installation of a gate at the flood wall for controlling storm water and wastewater in the 54" line from Binghamton has been completed.
- Additional Digester 1 and 2 material and work has been identified and estimated to be approximately \$900,000.00. The estimate for when these digesters will come on line has been revised to late spring or summer of 2019. The plant believes that with Digester 3 on line, we will be able to lime stabilize any of the additional Biosolids.
- The Administration Building still has several issues to be corrected, hopefully before it is completely turned over for acceptance. Among the issues are the excess condensation with the HVAC unit, and leaking on the South wall of the lower level of the building in the electrical shop area.

- The new bar screen and compacter came on line in September and was turned over to the plant for “beneficial use.” There were compacter failures. Duperon was on site last week and changed a portion of the body with a less flexible piece of material, with the hope that the the problem is corrected.

Other

- The Water Quality Improvement Contract is pending approval, pending the DEC waiver for the contractor WMBE participation requirements.
- The monthly meeting with the DEC was held on November 13, 2018. An update on the construction progress was given and deadlines for meeting permit requirements was discussed. The DEC again expressed concern regarding the construction timelines. A Storm Water Protection Notice of Violation was mentioned as a result of the inspection by a separate official from the DEC last month.

Jason Greene, P.E. joined the meeting and presented GHD’s Industrial Wastewater Pretreatment Program Status Update.

Committee Reports:

Construction – Steve Andrew – nothing to report

George Kolba – will be attending Thursday’s DEC meeting. He understands that City Corporation Counsel Kenneth Frank and City Engineer Ray Standish will be attending.

Finance -- Edward Crumb

- Will coordinate with Charles Pearsall regarding developing an RFQ for appraisal services.
- FEMA money – requesting copy of checks received; money received in September had not been received by Owners yet; Federal money only; no State share. State money is getting further in arrears; the Board owes it to ratepayers to start writing letters and question delays in payment. If the Federal Government has approved the payment, it has done so on recommendation of the State that administers the FEMA grant programs. Why does the State hold back the money that belongs to the ratepayers? The Board might need to get Assemblywoman Lupardo and/or Senator Akshar involved. Mr. Crumb is requesting that Mr. Paniccia send a letter on behalf of the Board.

Flow Management – Edward Crumb – nothing new to report

Personnel – Steve Andrew – requesting an Executive Session

Ad Hoc – Ronald Davis – nothing new to report

Correspondence

Letter from the Johnson City Director of Public Services to Gerald Gallagher/78 Main Street Binghamton LLC regarding prohibited sewage (rags/towels) being discharged from 6 Main Street Terrace’s sanitary sewer.

Steve Andrew made a motion for the Board to go into Executive Session to discuss Personnel matters.

Edward Crumb seconded the motion

Motion carried 5/0/1 (vacant)

The Board entered Executive Session at 4:28 PM

Steve Andrew made a motion for the Board to exit Executive Session

Ray Standish seconded the motion

Motion carried 5/0/1 (vacant)

The Board exited Executive Session at 4:54 PM. No action was taken during the Executive Session.

Ray Standish made a motion for the Board to adjourn

Steve Andrew seconded the motion.

Motion carried 5/0/1 (vacant)

Meeting adjourned at 4:55 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, City Engineer
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