

FINAL COPY

MINUTES OF A MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, July 12, 2016

Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman Pro Tem
Edward Crumb VIA SKYPE
Ronald Davis
Steve Andrew
Ray Standish
Gary Holmes

Also Present: Cathy Young, Superintendent
Michele Cuevas, Confidential Secretary
Charles Pearsall, Business Manager
Chuck Shager, Fiscal Officer and City of Binghamton Comptroller
Marty Meaney, Village of Johnson City Trustee
Conrad Taylor, Binghamton City Councilman
John Perticone, Esq., Co-Counsel
Alfred Paniccia, Jr., Esq., Co-Counsel
Laura Lee Perkins, Transcriptionist

Chairman George Kolba called the meeting to order at 3:03 PM. All Board Members were present. Sign-in sheet was passed for signatures. Fire exits identified.

Chuck Shager presented the Fiscal Officer's Report

1/1/2016 Beg. Balance		
Checking	\$1,730,685.42	
Savings	<u>\$8,662,647.08</u>	
Total		\$10,393,332.50
6/30/16 Revenue YTD	\$4,621,127.94	
6/30/16 Disbursements YTD	<u>\$3,680,610.99</u>	
Balance		<u>\$11,333,849.45</u>
Checking	\$2,175,065.78	
Money Market	<u>\$9,158,783.67</u>	
		<u>\$11,333,849.45</u>

Fiscal Officer's Report-cont.

Mr. Shager stated that he would provide information to Charlie Pearsall regarding a GASB 72 issue.

The Business Manager's Report was presented by Charlie Pearsall:

- Grossman St. Amour (Mike Lisson, CPA) is working on the 2015 Audit and expects to have the financial statements ready for Board review in a month or so.
- No approved legal bills have been received from the City of Binghamton for the BAF case since the last meeting.
- Jefferson Solutions has agreed to perform the next actuarial valuation (required every two years under GASB 45) at the same price as the initial report (\$2,950.00).
- The Town of Vestal has requested three inflow/infiltration remediation projects be approved, with addition of corresponding Flow Credits, based on engineering reports prepared by Hunt Engineers.
- Work on preparation of the proposed 2017 Budget is ongoing.

Stephen Andrew made a motion to approve an extension of the agreement with Jefferson Solutions to perform the next actuarial valuation in accordance with GASB 45 at a not-to-exceed price of \$2,950.00 to be encumbered against and paid for from budget line J8130.54410 (Professional Services).

Edward Crumb seconded the motion.

Motion carried 6/0

Ronald Davis made a motion to approve the following engineering reports for inflow/infiltration remediation prepared by Hunt Engineers, P.C., granting the Town of Vestal the following I/I Remediation Flow Credits:

- 62,420 gpd for Cortlandt Drive (storm/sanitary separation project)
- 468 gpd for Brentwood Place (repair of 8" sewer line)
- 468 gpd for Sarasota Avenue (repair of 8" sewer line)

Gary Holmes seconded the motion.

Motion carried 6/0

The Superintendent's Report was presented by Cathy Young:

**Superintendent's Report
July 12, 2016**

Violations and Significant Issues

Compliance

Date: June 2016 Average Flow	Influent 11.98mgd	Effluent	Average % Removal	Effluent Limit
CBOD	259	167	35.52%	Monitor
Suspended Solids	416	50	87.98%	Monitor
Other: Settleable Solids Max	33.2	0.19	99.43%	Monitor
Total Nitrogen	May 23.8	May 21.6	9.24%	Monitor
Chlorine	NA	1.98Max.	NA	2.0Max.
Avg. Temperature	18.9	18.9		

Solids Removed	Mar 2016	April 2016	May 2016	June 2016
Digested		0	0	0
Lime Stabilized	699.57	741.71	721.73	734.49
Total	699.57	741.71	721.73	734.49
Grit	5.4	9.7	11.66	
Screenings	10.7	6.48	12.58	
Grease		3.2	3.67	

Operations Summary, Construction and Related Issues

- The plant continues to operate in CEPT mode.
- The TPS project is nearing completion. After much consideration and discussion, replacement of valves will not be completed under this contract. It has been recommended by Gary Holmes and Ken Delbianco that the board consider this project for 2017.
- TPS Switchover to the new system for pumps 3 and 4 will be completed later this month
- The plant is planning a test shut down of TPS to determine the length of time that pumps can be shut down before there would be a CSO event. This is to gain a better understanding of the window of time available for shutting the TPS Force Main down for construction, and also in case there is an emergency, such as while NYSEG is performing work to replace a culvert that the TPS line runs through.
- Flood wall work continues. Methanol is still on site, Grounding has been repaired.
- Keystone has begun design for the roof repair at TPS and to repair/ replace the HVAC.
- MCC Replacement: The MCC has been delivered. This contract is in progress and plant staff continue to work, as requested, with the engineers and contractors to facilitate progress.

Superintendent's Report-cont.

- Thickener Repair Status update: The Drive Unit has arrived. The drive unit is anticipated to be installed at the end of July.
- BAF Rebuild: The BAF main rebuild project will begin within the next week.
- Settling tanks 7-9 are off line. This is made necessary due to the secant wall construction.
- Digester Evaluation Status: Status of the legal investigation is pending.

Other

- Howard Weaver and I met with SEMO on Thursday June 30, 2016, to review submittals and progress payment status.
- WQIP Grant: A second round of grant funding is available and the DEC has encouraged us to apply. I have emailed the board a tentative suggested scope.
 - Seeking Board approval to submit a NYSDEC WQIP Round 13 Grant Applications
 - Per NYSDEC's recommendation, the Board is eligible to submit a grant application for WQIP Round 13 funding to remove additional gravel downstream of the Round 11 WQIP Grant funding (as seen in the attached exhibit). By applying for this funding, the Board may be able to reduce its out of pocket costs for removing bid items #6 and bid items #7 (as seen in the attached table).
 - Seeking Board approval to put out a request for bids to disposal of surplus excavated material to achieve lower unit prices.
 - There will be between 12,000-16,000 CY of non-contaminated sands and gravels to be excavated and hauled offsite from the proposed Round 11 WQIP grant. By giving potential bidders more time to figure out how to dispose of or sell the sands and gravels, unit prices may be lower (\$/CY), saving the Board construction dollars. It is desirable to put out a request for bidders to dispose of surplus excavated materials in late July or early August for a bidding period of at least 3 months. The rest of the WQIP proposed work bid package will be completed by September for a bidding period of at least one month. Once the bids for all the work are opened, the Board can then decide to award the disposal of surplus excavated material as a separate contract from the rest of the WQIP activities or include it.

Committee Reports

Gary Holmes – Construction – reported on the ongoing work of Welliver-McGuire on the Secant Wall Project. Discussed the preliminary schedule proposed by PC Construction for the JSTP Restoration and Rehabilitation Project.

Edward Crumb – Finance – reported on the ongoing work on development and review of the proposed 2017 Budget.

Edward Crumb – Flow Management – nothing to report

Stephen Andrew – Personnel – nothing to report

Ronald Davis – Ad Hoc – nothing to report

CORRESPONDENCE – The following items were noted as having been received and filed:

- June 2016 Industrial Wastewater Pretreatment Report from GHD
- JC Village Board Resolution #2016-117 approving budget modifications to account for flood recovery reimbursements received.
- July 12, 2016 letter from the Office of the State Comptroller acknowledging receipt of the corrective action plan to Report of Examination 2015M-213.

OLD BUSINESS

George Kolba questioned the status of the Mechanic's Lien filed by Gorick Construction against LeChase and the Plant. Gary Holmes stated that LeChase and Gorick would need to reach an agreement to resolve the Lien.

Gary Holmes reported that a Joint Sewage Plant Project webpage was being developed on the City of Binghamton website under the Reports section.

PRIVILEGE OF THE FLOOR – (none)

NEW BUSINESS – (none)

Stephen Andrew made a motion for the Board to adjourn

Ronald Davis seconded the motion
Motion carried 6/0

Meeting adjourned at 4:48 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, Acting Engineer
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