



Binghamton-Johnson City
JOINT SEWAGE BOARD



Eugene Hulbert, Sr.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

**MINUTES OF A REGULAR BOARD MEETING
OF THE BINGHAMTON - JOHNSON CITY
JOINT SEWAGE BOARD**

**Tuesday, June 10, 2014
Village of Johnson City Court Room**

Members Present: Eugene Hulbert, Sr. , Chairman
George Kolba, Jr., Vice-Chairman
Edward Crumb
Steve Andrew (arrived at 3:35 PM)
Ronald Davis
Gary Holmes (arrived at 4:21 PM)

Also Present: Cathy (Aingworth) Young, Superintendent
Charles Pearsall, Business Manager
Michele Cuevas, Confidential Secretary
Chuck Shager, City of Binghamton Comptroller/Fiscal Officer
(left at 5:29 PM)
John Peticone, Esq.
Alfred Paniccia, Jr., Esq. (left at 5:29 PM)
Laura Lee Perkins, Transcriptionist

Guests: Diane Marusich, JC Village Trustee
Jerry Motsavage, 1st District Councilman, City of Binghamton
(arrived at 3:32 PM)
Chris Bond, Hunt Engineering
Jason Greene, P.E., GHD Consulting Engineers, LLC

Chairman Hulbert called the meeting to order at 3:07 PM; quorum present – four (4) Board Members present; sign-in sheet passed for signatures; fire exits identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-0110
Email: bjcwwtp@stny.rr.com

Financial Report:

1/1/2014 Beginning balance

Checking	\$938,571.06
Savings	<u>\$2,932,430.39</u>
Total	\$3,871,001.45
Plus Revenue	\$13,661,392.24
Less Disbursements	<u>(\$4,558,658.91)</u>
Balance	\$12,973,734.78

Documents provided to Board Members by the Fiscal Officer:

- Year-to-Date Budget Report
- Joint Sewer YTD Budget Report
- Invoice Detail Report
- Purchase Orders by GL Account

Chris Bond, Hunt Engineering, presented a proposal for structural engineering services for Digesters 1 and 2.

(Stephen Andrew joined the meeting. A quorum of five Board Members is now present).

George Kolba, Jr. made a motion for the Board to approve ZMK Construction's proposal for installation of a drainage channel and concrete blocks for the modular building south retaining wall at the lump-sum price of \$3,400.00 to be paid from budget line JH8130.554008 (Training Room/Offices).

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

George Kolba, Jr. made a motion for the Board to accept Schuler-Haas Electric Corp.'s proposal for electrical service work and equipment for the modular building a not-to-exceed price of \$70,000.00 to be paid from budget line JH8130.554008 (Training Room/Offices).

Stephen Andrew seconded the motion

Motion carried 5/0/1 (GH)

Stephen Andrew made a motion for the Board to instruct the Superintendent to give notice to Dr. Al-Khalidi, landlord of the Hillside Building, 30-day notice terminating tenancy when she deems it appropriate.

George Kolba, Jr. seconded the motion

Motion carried 5/0/1 (GH)

Edward Crumb made a motion for the Board to reject the sludge hauling bids received on May 4, 2014.

Ronald Davis seconded the motion

Motion carried 5/0/1 (GH)

George Kolba, Jr. made a motion for the Board to extend the Workers' Compensation PPO contract for one year beginning July 1, 2014 at the annual price of \$5,400.00, to be paid from budget line J9040.58000.D (Workers' Compensation) in semi-annual installments.

Edward Crumb seconded the motion

Motion carried 5/0/1

Business Manager Charles Pearsall reported that the auditor expects to have a draft 2012 audit report completed in 7-10 days. The report will be "qualified" because the Board has never had an actuarial valuation of post-employment benefits performed in accordance with GASB 45.

(Gary Holmes joined the meeting. All Board Members are now present)

Edward Crumb made a motion for the Board to authorize the Superintendent or her designee to advertise for an auditor for the 2013 A133 Audit and any associated auditing work, using the same proposal as used for 2012, updating as necessary.

Ronald Davis seconded the motion

Edward Crumb made a motion to amend, to include soliciting pricing proposals for three (3) years of auditing services as a part of the RFQ/RFP.

George Kolba, Jr. seconded the motion to amend

Motion to amend carried 6/0

Motion carried as amended 6/0/0

George Kolba, Jr. made a motion for the Board to order one (1) case of Nitrile gloves from the preferred vendor, NYS-PSP, in order to verify suitability of their product.

Ronald Davis seconded the motion

Motion carried 6/0

IWWPP Program status presentation by Jason Greene, P.E., of GHD Consulting Engineers, LLC. A process review of the Mountain Fresh Dairy facility has been made. They are projected to be discharging at about one-tenth of what Crowleys was, but still are required to be permitted because of their acid wash system. Regarding the Village of Johnson City FOG complaint involving the Salamida facility, an inspection disclosed that there is no connection to the Village's sewer system through which a process discharge of fats, oils or greases could be made to the sewer on a continuous basis. No further action is anticipated. The SPDES Permit requirement for an Industrial Survey to be completed by year-end was discussed. GHD will coordinate its work plan for this work with Superintendent Young.

**Superintendent's Report
June 10, 2014**

Violations and Significant Issues

Compliance

Date: May 2014	Influent	Effluent	Average % Removal	Effluent Limit
Average Flow	20.37mgd			
CBOD	172	91	47.0%	Monitor
Suspended Solids	204	42	79.0%	Monitor
Other: Settleable Solids Max	13.5	0.1	99.3%	Monitor
Total Nitrogen	Apr. 18.7	Apr. 17.7	5.3%	Monitor
Chlorine	NA	1.61Max.	NA	2.0Max.
Avg. Temperature	14.2	13.8		
Solids Removed	February	March	April	May
Digested	0	0	0	0
Lime Stabilized	689.68	755.38	717.91	1038.23
Total	689.68	755.38	717.91	1038.23

Note: May and June BWFP cleaning out solids from 4 sedimentation basins.

Operations

- The plant continues to operate in CEPT mode.
- We scheduled a digester review meeting with Tim Steed, of Hunt Engineers, the last week in May to discuss evaluation of digesters 1 and 2.
- Digester #1: WeCare Organics is still two weeks from having the digester empty. They have run into trouble pumping and dewatering due to the high media volume in the sludge. As soon as WeCare is done with the sludge removal, Blue Heron will be in to remove the remaining cables from the compression ring in order to give Hunt better access to the inside of the tank. Hunt has determined the compression ring unsound from their initial assessment, they will get right into the tank and begin sounding the walls to check structural integrity. If any voids or deficiencies are found, core sampling will begin with special care taken to not disrupt the pre-tensioned cable cast into the concrete.

Digester #2: When Blue Heron comes in to remove the remaining cables from digester #1, they will remove the cover from digester #2 at the same time. Once that is done WeCare can then begin to empty digester #2.

Digester #3: Spensieri has finished all patchwork and sealing and we will begin filling the tank Wednesday morning to check for leaks.

- Renovation and repair work on the North Bar Screen is in progress
- Microbac Laboratories came today and collected 6 air samples for fungal spore analysis – 5 in the lower levels of the BAF and 1 outside for a baseline comparison

Other

- It has been brought to my attention by the US Attorney handling the case against Crane Hogan that the City of Binghamton Rules and Regulations do not match the plant Rules and Regulations. I have been strongly advised to get this corrected.
- Work on the modular office building continues with Modspace. The building and grading work is in progress.
- Binghamton Fire Department has scheduled a confined space exercise at the “dog house” over the E. primary pump building(#7). They have had several teams complete training thus far.

Regarding the BAF, it was noted that the employee union has requested a structural soundness report before it will agree to employees performing work in the BAF Complex. The City of Binghamton’s Lead Agency project had previously included any required cleaning, including multi-part manifests needed for FEMA compliance with respect to debris to be disposed as a result of cleaning work.

A question was asked regarding the status of repair/replacement of the TPS Roof. Superintendent Young reported that the Facilities Engineer is looking into potential ways to procure the needed design and construction services within the Superintendent’s limits of authority under the Procurement Policy.

Committee Reports

Construction – nothing new/additional to report

Operations – nothing new to report

Finance – proposed amendment to Procurement Policy was reviewed.

Eugene Hulbert, Sr. moved to hold-over the proposed Procurement Policy amendment.

George Kolba, Jr. seconded

Matter held over.

Proposed 2013 billable flows were presented.

Motion made by Edward Crumb to approve the billable flow numbers for 2013 as presented by the Finance Committee in the chart included in the Board folder and certify the first numerical column and rightmost two columns to the Fiscal Officer and request that he compute the 2013 final billing based on such flows.

Seconded by Ronald Davis

Motion carried 6/0

A proposed schedule for 2015 budget preparation was discussed and revised based on staff and Board Member availability.

Personnel – nothing new to report

Ad Hoc – nothing new to report

Flow Management Workgroup – the application of Binghamton University for its Phase IV and V Innovative Technologies Complex building was noted. This will be sent to the Board's independent engineering consultant for review and recommendation.

OLD BUSINESS

The status of negotiations with the Town of Conklin for a successor Outside User Agreement was discussed. The last meeting with Supervisor Finch was attended by Mayor David, City Corporation Counsel Kenneth Frank, Esq., Chairman Hulbert, Vice-Chairman Kolba, and Superintendent Young. Superintendent Young stated that she is not allowing the Town to dump its landfill leachate pending completion of negotiations. Co-Counsel Perticone stated that an agreement retroactive to the December 7, 2012 expiration of the prior agreement is needed.

The Board instructed the Business Manager to solicit a proposal from the Board's Health Benefits Program Consultant, United Advisors, covering the 2015 plan year, including options for two one-year extensions.

George Kolba, Jr. made a motion for the Board to approve an extension of the contract with Haylor, Freyer & Coon, Inc. as the Board's broker for health insurance and related employee benefit programs for one (1) year beginning January 1, 2015.

Stephen Andrew seconded the motion

Motion carried 6/0

NEW BUSINESS

Gary Holmes reported that the City had interviewed candidate firms to evaluate alternatives for dewatering and disposing of solids from the City's Water Filtration Plant, but no contract has been awarded as yet.

George Kolba, Jr. made a motion for the Board to go into Executive Session to discuss pending and potential litigation.

Stephen Andrew seconded the motion
Motion carried 6/0

Board went into Executive Session at 5:29 PM

George Kolba, Jr. made a motion for the Board to exit Executive Session.
Ronald Davis seconded the motion
Motion carried 6/0

The Board exited Executive Session at 6:12 PM. No action was taken during the Executive Session.

George Kolba, Jr. made a motion for the Board to authorize the Chairman to sign retainer agreements with James Barriere, Esq. and his new firm (Hinckley, Allen & Snyder LLP) on the same terms and conditions as in effect with his former firm (Couch White LLP), effective as of the date he changed firms.

Stephen Andrew seconded the motion
Motion carried 6/0

Steve Andrew made a motion for the Board to adjourn the meeting.
George Kolba, Jr., seconded the motion
Motion carried 6/0

Meeting adjourned at 6:14 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Charles Pearsall, Business Manager
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Philip Krey, P.E., City of Binghamton, Engineer
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