



Binghamton-Johnson City
JOINT SEWAGE BOARD



Eugene Hulbert, Sr.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

**MINUTES OF A REGULAR BOARD MEETING
OF THE BINGHAMTON - JOHNSON CITY
JOINT SEWAGE BOARD**

**Thursday, May 15, 2014
Village of Johnson City Court Room**

Members Present: Eugene Hulbert, Sr., Chairman
George Kolba, Jr., Co-Chairman
Edward Crumb
Steve Andrew
Ronald Davis
Gary Holmes

Also Present: Cathy (Aingworth) Young, Superintendent
Michele Cuevas, Confidential Secretary
Charles Pearsall, City of Binghamton Comptroller/Financial Officer
Gerald Kennicutt, Deputy City of Binghamton Comptroller (left at 4:59 PM)
Alfred Paniccia, Jr. (out at 5:11 PM)
Laura Lee Perkins, Transcriptionist (arrived at 3:09 PM)

Guests: Bruce King, JC Village Trustee (left at 4:58 PM)
Jerry Motsavage, 1st District Councilman, City of Binghamton
(arrived at 3:40 PM)

Chairman Hulbert called the meeting to order at 3:08 PM; six (6) Board Members present; sign-in sheet passed for signatures; fire exits identified.

Edward Crumb made a motion for the Board to approve the draft meeting minutes for the 4/8/14 Board meeting as presented in the Board folder with the changes shown.

Stephen Andrew seconded the motion
Motion carried 6/0

Edward Crumb made a motion for the Board to the draft meeting minutes for 4/17/14 Board meeting as presented in the Board folder with the changes shown.

Stephen Andrew seconded the motion
Motion carried 6/0

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-0110
Email: bjcwwtp@stny.rr.com

Charles Pearsall presented the Financial Report:

1/1/2014 Beginning balance	
Checking	\$ 938,571.06
Savings	<u>\$ 2,932,430.39</u>
Total	\$ 3,871,001.45
Plus Revenue	\$10,769,140.70
Less Disbursements	<u>(\$ 3,671,390.82)</u>
BALANCE	\$10,968,751.33

Documents provided to Board Members by Financial Officer:

- Year-to-Date Budget Report
- Joint Sewer YTD Budget Report
- Invoice Detail Report
- Purchase Orders by GL Account
- For 2013/13 Joint Sewer Revenue
- For 2013/13 Joint Sewer YTD Budget Report
- 2013/13 Purchase Orders by GL Account

Ronald Davis made a motion for the Board to extend the Contract with ADP for payroll services until 12/31/14; current Contract expired March 31, 2014; this extension will pick up from April 1, 2014, expires 12/31/14.

Eugene Hulbert, Sr. seconded the motion

Motion carried 6/0

Eugene Hulbert, Sr. asked for a Certified Copy of ADP's Bonds.

The Board suggested beginning the process of advertising for 2015 Payroll Services in July 2014.

Edward Crumb made a motion for the Board to authorize re-advertisement of the on-call sludge hauling with mandatory bid alternates: one at a fixed price per load and the other on an hourly rate basis.

Stephen Andrew seconded the motion

Motion carried 4/2 (GK, RD)/0

Edward Crumb made a motion for the Board to approve and authorize the Chairman to sign an extension agreement with Industrial Appraisal Company for the annual appraisal update valuation for the year ending June 30, 2014 in an amount Not-to-Exceed fee of \$2,260.00 to be paid from Budget Line J8130.54410 (Professional Services)

Ronald Davis seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to direct the Superintendent or her designee to prepare bid specs and solicitation and advertisement for repairs to the UCD 536 Westfalia centrifuge and the CD505 Westfalia centrifuge in accordance with the 4/28/14 description of services in letter from GEA Westfalia to be advertised upon approval by one representative of the Finance Committee and one representative of the Operations Committee in accordance with Board policy.

Stephen Andrew seconded the motion

Motion carried 5/1 (GK)/0

George Kolba, Jr. made a motion for the Board to approve an extension of the contract with Monson to provide Ferric chloride for an additional 18 months beyond the current bid term; maintaining the current \$1.3070/gallon delivered price and all other terms and conditions.

Stephen Andrew seconded the motion

Motion carried 6/0

Gary Holmes made a motion for the Board to reject the Lab Service qualifications and proposals and to re-advertise, including on the New York State Contract Reporter website.

Stephen Andrew seconded the motion

Motion carried 6/0

Gary Holmes made a motion for the Board to reject all bids received for nitrile gloves, in favor of the New York State Preferred Service Provider (NYSPSP).

Stephen Andrew seconded the motion

In discussion, it was noted that Co-Counsel Paniccia advised the Board that it was required to purchase from NYSPSP provided it offers gloves conforming to the Board's specifications.

Motion carried 6/0

The Board instructed that Superintendent Young negotiate with NYSPSP for the best price available based on the quantities needed.

Superintendent's Report

Violations and Significant Issues:

Compliance

Date: May 2014 Average Flow	Influent 20.37mgd	Effluent	Average % Removal	Effluent Limit	
CBOD	172	91	47.0%	Monitor	
Suspended Solids	204	42	79.0%	Monitor	
Other: Settleable Solids Max	13.5	0.1	99.3%	Monitor	
Total Nitrogen	Apr. 18.7	Apr. 17.7	5.3%	Monitor	
Chlorine	NA	1.61Max.	NA	2.0Max.	
Avg. Temperature	14.2	13.8			
Solids Removed		February	March	April	May
Digested		0	0	0	0
Lime Stabilized		689.68	755.38	717.91	1038.23
Total		689.68	755.38	717.91	1038.23

Note: May and June BWTP cleaning out solids from 4 sedimentation basins.

Operations

- The plant continues to operate in CEPT mode.
- We scheduled a digester review meeting with Tim Steed, of Hunt Engineers, the last week in May to discuss evaluation of digesters 1 and 2.
- Digester #1: WeCare Organics is still two weeks from having the digester empty. They have run into trouble pumping and dewatering due to the high media volume in the sludge. As soon as WeCare is done with the sludge removal, Blue Heron will be in to remove the remaining cables from the compression ring in order to give Hunt better access to the inside of the tank. Hunt has determined the compression ring unsound from their initial assessment, they will get right into the tank and begin sounding the walls to check structural integrity. If any voids or deficiencies are found, core sampling will begin with special care taken to not disrupt the pre-tensioned cable cast into the concrete.

Digester #2: When Blue Heron comes in to remove the remaining cables from digester #1, they will remove the cover from digester #2 at the same time. Once that is done WeCare can then begin to empty digester #2.

Digester #3: Spensieri has finished all patchwork and sealing and we will begin filling the tank Wednesday morning to check for leaks.

- Renovation and repair work on the North Bar Screen is in progress
- Microbac Laboratories came today and collected 6 air samples for fungal spore analysis – 5 in the lower levels of the BAF and 1 outside for a baseline comparison

Other

- It has been brought to my attention by the US Attorney handling the case against Crane Hogan that the City of Binghamton Rules and Regulations do not match the plant Rules and Regulations. I have been strongly advised to get this corrected.
- Work on the modular office building continues with Modspace, The building and grading work is in progress.
- Binghamton Fire Department has scheduled a confined space exercise at the "dog house" over the E. primary pump building(#7). They have had several teams complete training thus far.

Committee Reports

Operations – George Kolba, Jr. reported on the status of his research for a cost study regarding purchase of an additional dump truck for sludge disposal. He recommends that a truck with an automatic transmission be purchased, with extended warranty and a tire bank. Additional research will be done to compare a leasing approach.

Finance – Edward Crumb reported that the Committee is looking at the possibility of procuring natural gas supply via the Municipal Gas and Electric Alliance (MEGA) through which our electric supply is purchased. A discussion took place regarding time and material contracts. Gary Holmes will research the term contracts the City has in place that the Board can piggy-back off of. The 2015 Budget preparation was discussed and approved with date adjustments. The Superintendent's budget requests will be due to the Board June 25th.

Personnel – Stephen Andrew reported that, regarding the Union's proposal for a travel and training policy, the per diem approach is favored. This will be researched by the new Business Manager.

Ad Hoc – Ron Davis stated that he had nothing to report.

Flow Management Workgroup – the following motions were made and acted on:

Edward Crumb made a motion for the Board to approve that, effective upon employment, Business Manager Charles Pearsall will become the Bank Administrator for the I/I Offset Bank under the Flow Management Plan.

George Kolba, Jr. seconded the motion
Motion carried 6/0

Eugene Hulbert, Sr. made a motion for the Board to award Broome Community College the full 23,492 I/I Offset Credits they are requesting upon receiving a signed report from a Professional Engineer.

Gary Holmes seconded the motion
Motion carried 6/0

Structure and Flood – Eugene Hulbert, Sr. reported that, based on discussions with Howard Weaver, the Board does not owe money for the 2006 flood. Instead, FEMA owes the Board additional funds and Simmons Recovery continues to work on this matter with the NYSDHES and FEMA personnel now assigned to this matter. Mr. Hulbert would like to schedule an update meeting with Simmons in early June.

George Kolba, Jr. made a motion for the Board to authorize the FEMA Claim Consultant (Simmons Recovery) to submit an additional scope request to the New York State Department of Homeland Security and Emergency Services for the Digester Complex based on the May 14, 2014 email from Howard Weaver of Simmons for reimburse for removal of the sludge in Digester Nos. 1 and 2, replacement of flood-damaged bubble guns, removal, temporary storage and putting the covers back on the digesters.

Ronald Davis seconded the motion

Motion carried 6/0

Correspondence

GHD's monthly report for the Industrial Wastewater Pretreatment Program was noted.

Superintendent Young noted that GHD is "inching along" in terms of finalizing the plans and specifications for the Digester Complex Renovation Project.

Johnson City Resolution 14-62 approving IMA-X was noted.

Co-Counsel Perticone's April 30, 2014 letter to the Town of Kirkwood replying to its April 11, 2014 letter regarding its CMOM Program was noted.

George Kolba, Jr. made a motion for the Board to send John Perticone, Esq.'s letter to the permittees under the IWWPP with significant violations during the prior pretreatment program year.

Stephen Andrew seconded the motion

Motion carried 6/0

Old Business

Superintendent Young reported that the standardization resolution wording had not been completed and will be presented at a future meeting.

New Business

(tabled to next meeting)

George Kolba, Jr. made a motion for the Board to go into Executive Session to discuss pending litigation.

Stephen Andrew seconded the motion

Motion carried 6/0

(Ms. Perkins and Co-Counsel Paniccia exited the meeting)

The Board went into Executive Session at 5:11 PM

Stephen Andrew made a motion for the Board to exit Executive Session.

Ronald Davis seconded the motion

Motion carried 6/0

The Board exited Executive Session at 6:06 PM. No action was taken during the Executive Session.

(Ms. Perkins rejoined the meeting)

Stephen Andrew made a motion for the Board to adjourn the meeting

Ronald Davis seconded the motion

Motion carried 6/0

Meeting adjourned 6:07 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Charles Pearsall, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Philip Krey, P.E., City of Binghamton, Engineer
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