

## Business Manager's Report – June 13, 2023

### Needing Board Approval:

- 2023 Budget Transfer requests:
  1. Increase ES.43960 State Aid - Emergency Disaster Asst by \$22,436.50  
Increase ES.44960 Fed Aid - Emergency Disaster Assist by \$67,309.50  
Increase ES8130.54899 Reimburse Owner Recovery Expense  
\$89,746.00
  2. Increase ES8130.51000.JS2HR Personal Services – Hourly by  
\$1,768.00  
Increase ES9010.58000A.JS2HR State Retirement – Hourly by  
\$168.00  
Increase ES9030.58000B.JS2HR Soc/Sec – Hourly by \$136.00  
Increase ES9040.58000D.JS2HR W/C – Hourly by \$53.00  
Decrease ES8130.55000 Contingency by \$2,124.00
  3. Increase ES9060.58000C.JS2HR Health Insurance – Hourly by  
\$100,000.00  
Decrease ES8130.51000.JS2HR Personal Services – Hourly by  
\$100,000.00
- Permission to advertise for Lab Services



# Legislative Branch

RL Number:	_____
Date Submitted:	_____

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for possible consideration at City Council Work Sessions. RLs generated by City Departments must be signed by the Mayor, Comptroller, and Corporation Counsel prior to submission. Incomplete/incorrect RLs will be returned to applicant for revisions.

### Applicant Presenting RL at Work Session

Billie J. Goodson	Business Manager	607-729-2975
(Print Name)	(Title)	(Phone number)

Signature: <i>Billie J. Goodson</i>	Date: 06/13/2023
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### To Be Completed By Applicant

**Proposed Title:** An ordinance to amend the 2023 BJCJSB budget to increase ES.43960 State Aid - Emergency Disaster Asst and ES.44960 Fed Aid - Emergency Disaster Assist to reflect FEMA NYS-DHSES PW2501v0 Ck#09308270

**Executive Summary (Explain why legislation is necessary):** The Binghamton-Johnson City Joint Sewage Board requests that the Owners pass legislation to amend the 2023 Budget to increase ES.43960 State Aid - Emergency Disaster Asst by \$22,436.50, increase ES.44960 Fed Aid - Emergency Disaster Assist by \$67,309.50. ES8130.54899 Increase Reimburse Owner Recovery Expense by \$89,746.00

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet **must** be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet **must** be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

Public Hearing required? Yes  No

SEQRA required? Yes  No

Additional information related to this RL attached? Yes  No

<b>OFFICE USE ONLY</b>						
Mayor:	_____					
Comptroller:	_____					
Corp. Counsel:	_____					
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	

**REQUEST FOR LEGISLATION  
TO THE  
BOARD OF TRUSTEES  
OF THE  
VILLAGE OF JOHNSON CITY**

Requested by: Binghamton-Johnson City Joint Sewage Board  
Title & Department, if applicable: POC: Billie J. Goodson  
Address: 4480 Vestal Road  
Vestal, NY 13850  
Telephone: 729-2975

**SUGGESTED TITLE:** Modification of BJCJSB 2023 Budget to increase ES.43960 State Aid – Emergency Disaster Asst and ES.44960 Fed Aid – Emergency Disaster Assist

**PURPOSE OF LEGISLATION:** To amend budgets to reflect FEMA NYS-DHSES funds provided on NY PW#2501v0 Ck# 09308270

**SUGGESTED CONTENT:** The Binghamton-Johnson City Joint Sewage Board requests that the Owners pass legislation to amend the 2023 Budget to increase ES.43960 State Aid - Emergency Disaster Asst by \$22,436.50, ES.44960 Fed Aid - Emergency Disaster Assist by \$67,309.50. Increase ES8130.54899 Reimburse Owner Recover Expense by \$89,746.00 (backup attached).

**Proposed Revenue and Expense accounts for 2023 Budget Amendment for FEMA Ck #09308270**

**PW #2501v0 Memo #981**

<u>Increase</u>	<u>Increase</u>	<u>Ledger Account</u>	<u>Account Title</u>		
	\$ 22,436.50	ES.43960	State Aid - Emergency Disaster Asst		
	\$ 67,309.50	ES.44960	Fed Aid - Emergency Disaster Asst		
	\$ 89,746.00	ES8130.54899	Reimburse Owner Recovery Expense	COB	VJC
				\$ 49,180.81	\$ 40,565.19
\$ -	\$ 179,492.00				

6/13/2023

# State of New York

# A

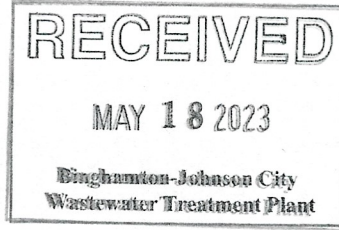
## REMITTANCE ADVICE for CHECK NO. 09308270

**NOTICE:** To access remittance information on any one of your NYS payments, visit <https://esupplier.sfs.ny.gov/>

Agency Code and Description	Tele Inquiry No	Voucher No	Payee Reference/Invoice No	Ref/Inv Date	Payment Amount
DHS01 Division of Homeland Secur	518/486-6011	34173LE	4031 PW#2501v0 Memo#981	05/08/23	89,746.00

Increase ES.43960 State Aid - Emergency Disaster Asst \$22,436.50  
 Increase ES.44960 Fed Aid - Emergency Disaster Asst \$67,309.50

Appropriations:  
 City of Binghamton \$49,180.81  
 Village of Johnson City \$40,565.19



Increase ES8130.54899 Reimb Onwer Rec \$89,746.00

GOV'T ENTITIES, VENDORS, NOT-FOR-PROFITS:	<b>Non-Negotiable</b>	<b>Check Total</b>	\$89,746.00
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Go to <http://www.osc.state.ny.us/state-vendors> for Electronic Payments information

**DETACH HERE BEFORE CASHING** ↓

**PLEASE CASH WITHIN 180 DAYS**

00797266

# State of New York

Check No. 09308270

DEPARTMENT OF TAXATION AND FINANCE  
DIVISION OF THE TREASURY

29-55  
213

# A

MAY 15, 2023

DHS01

KNOW YOUR ENDORSER

Pay to the Order of: **BINGHAMTON-JOHNSON CITY  
JOINT SEWAGE BOARD**

**\$89,746.00**

*Thomas P. DiNapoli*  
 Thomas P. DiNapoli  
 State Comptroller

KeyBank N.A.

*Amanda Hiller*  
 Amanda Hiller  
 Acting Commissioner, Taxation and Finance

⑈09308270⑈ ⑆021300556⑆ 320993202789⑈



# Legislative Branch

RL Number:
Date Submitted:

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

## REQUEST FOR LEGISLATION

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### Applicant Presenting RL at Work Session

Billie J. Goodson Business Manager 607-729-2975  
 (Print Name) (Title) (Phone number)

Signature: *Billie J. Goodson* Date: 06/13/2023

### To Be Completed By Applicant

**Proposed Title:** Ordinance to amend the BJCSB 2023 Budget to transfer funds needed to decrease the apportionment for one Operator I to fund one Operator II position.

**Executive Summary (Explain why legislation is necessary):** The Board requests the Owners to process legislation to amend the 2023 Budget appropriations for Personnel Services and incidentals and reduce related Overhead lines as detailed in the attached worksheet. This will allow for internal growth and movement.

Effective Date: (if applicable) \_\_\_\_\_

**Budget transfer or amendment:** RL Budget Transfer Worksheet must be attached w/ Dep. Head signature.

**RL related to a grant:** RL Grant Worksheet must be attached. Deadline for Council to act by: \_\_\_\_\_

**RL related to previously adopted legislation:** Perm. number \_\_\_\_\_, adoption date \_\_\_\_\_

**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes  No

**SEQRA required?** Yes  No

**Additional information related to this RL attached?** Yes  No

OFFICE USE ONLY	
Mayor:	_____
Comptroller:	_____
Corp. Counsel:	_____
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

**REQUEST FOR LEGISLATION  
TO THE  
BOARD OF TRUSTEES  
OF THE  
VILLAGE OF JOHNSON CITY**

Requested by: Binghamton-Johnson City Joint Sewage Board  
Title & Department, if applicable: POC: Billie J. Goodson  
Address: 4480 Vestal Road  
Vestal, NY 13850  
Telephone: 729-2975

**SUGGESTED TITLE:** Ordinance to amend the BJCSB 2023 Budget to transfer funds needed to decrease the apportionment for one Operator I to fund one Operator II position.

**PURPOSE OF LEGISLATION:** To provide restructured organizational roster for Personnel Services to allow availability of higher-level positions and defund lower-level positions. This will allow for internal growth and movement.

**SUGGESTED CONTENT:** The Binghamton-Johnson City Joint Sewage Board requests the Owners to process legislation to amend the 2023 Budget appropriations for Personnel Services and incidentals and reduce related Overhead lines as detailed in the attached worksheet.

**PROPOSED 2023 JSB BUDGET MODIFICATIONS TO DEFUND (1) OPERATOR I TO FUND (1) OPERATOR II**

(presented: 6/13/2023 JSB Meeting)

**NOTES:**

1) The Joint Sewage Board proposes to modify the 2023 JSB Budget effective July 22,2023 to include Personal Service increase and corresponding incidentals to allow for internal growth and movement.

(a) Defund one Operator I position and (b)create/fund one Operator II position

Trainee position.

**The proposed budget modifications to accomplish these changes are as follows:**

*( based on Section 8.1.3 CBA-established "New Hire" Rates )*

for ITEM 2), above	OPERATOR I	OPERATOR II	NET TOTAL MODIFICATION FOR BUDGET LINE	TRANSFER TO J8130.55000 CONTINGENCY
<u>BUDGET LINE/NAME</u>	<u>-1 @ up to \$26.72/hr.</u>	<u>+1 @ up to \$28.73/hr.</u>		
J8130.51000 <b>Personal Services</b>	\$ (23,513.00) (-11 pay periods only)	\$ 25,282.00 (+11 pay periods only)	\$ 1,769.00	\$ (1,769.00)
J9010.58000.A <b>State Retirement</b>	\$ (2,210.00)	\$ 2,376.00	\$ 166.00	\$ (166.00)
J9030.58000.B <b>Social Security</b>	\$ (1,798.00)	\$ 1,934.00	\$ 136.00	\$ (136.00)
J9040.58000.D <b>Workers Compensation</b>	\$ (695.00)	\$ 748.00	\$ 53.00	\$ (53.00)
			<b>TOTALS</b>	
			<u>\$ 2,124.00</u>	<u>\$ (2,124.00)</u>





# Legislative Branch

RL Number:	_____
Date Submitted:	_____

**City Clerk, City Hall, Binghamton, NY 13901 607-772-7005**

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### Applicant Presenting RL at Work Session

\_\_\_\_\_  
 (Print Name) (Title) (Phone number)

Signature: Billie J. Goodson Date: \_\_\_\_\_

### To Be Completed By Applicant

**Proposed Title:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Executive Summary** (*Explain why legislation is necessary*):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Effective Date: (if applicable) \_\_\_\_\_

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**Contract:** Person/Company \_\_\_\_\_ Start/End Date \_\_\_\_\_

Total Cost \_\_\_\_\_ Funds available in Budget Line \_\_\_\_\_ Title \_\_\_\_\_

**Public Hearing required?** Yes No      **SEQRA required?** Yes No

**Additional information related to this RL attached?** Yes No

OFFICE USE ONLY					
Mayor:	_____				
Comptroller:	_____				
Corp. Counsel:	_____				
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

**REQUEST FOR LEGISLATION  
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Requested by: Binghamton-Johnson City Joint Sewage Board  
Title & Department, if applicable: POC: Billie J. Goodson  
Address: 4480 Vestal Road  
Vestal, NY 13850  
Telephone: 729-2975

**SUGGESTED TITLE:** Ordinance to amend the BJCSB 2023 Budget to transfer funds needed to decrease Personal Services – Hourly to increase Health Insurance - Hourly.

**PURPOSE OF LEGISLATION:** To provide additional funds to Health Insurance – Hourly by reducing Personal Services – Hourly.

**SUGGESTED CONTENT:** The Binghamton-Johnson City Joint Sewage Board requests the Owners to amend the 2023 Budget appropriations for Personal Services - Hourly to increase Health Insurance - Hourly as detailed in the attached worksheet.

**Proposed Revenue and Expense accounts for 2023 Budget Amendment for Health Insurance - Hourly**

**Increase**

Increase	Decrease	Ledger Account	Account Title
\$ 100,000.00		ES9060.58000C.JS2HR	Health Insurance - Hourly
	\$ 100,000.00	ES8130.51000.JS2HR	Personal Services - Hourly
\$ 100,000.00	\$ 100,000.00		

6/13/2023

**REQUEST FOR QUALIFICATIONS AND  
REQUEST FOR PROPOSAL FOR  
PROFESSIONAL/TECHNICAL  
SERVICES FOR SAMPLING AND  
ANALYTICAL SERVICES**

Notice is hereby given that the Binghamton-Johnson City Joint Sewage Board seeks qualifications and proposals from professional and technical services vendors to provide sampling and analytical services for collection and/or analysis of wastewater and wastewater residuals (e.g., sludge, etc.) from various locations within the Binghamton-Johnson City Joint Sewage Treatment Plant at 4480 Vestal Road, Vestal, New York and/or its service area.

The service period is August 1, 2023 through July 31, 2024. Additionally, the Board will have the option to extend the contract for two additional one year extensions with no change to the terms or conditions of the contract.

The selected vendor will be expected to perform all services as outlined in the Request for Qualifications and Request for Proposal documents (RFP/RFQ) available from the contact named below.

Submission Due Date: 2:00 PM July 6, 2023.

Submit To:  
Billie J. Goodson, Business Manager,  
Binghamton-Johnson City Joint Sewage Treatment Plant,  
4480 Vestal Road, Vestal, New York 13850.

Proposal submissions received shall be non-revocable for 45 days from the submission-opening date.

The RFQ/RFP, requirements and specifications may be reviewed at the Plant or on the Plant website <http://bjcwntp.org/bidrfp> and copies may be requested from Billie J. Goodson, (607) 729-2975 or e-mail: [bgoodson@bjcwntp.onmicrosoft.com](mailto:bgoodson@bjcwntp.onmicrosoft.com) with any questions regarding this RFQ/RFP solicitation.