

## **Business Manager's Report – December 14, 2021**

### **Informational:**

- Did a walk-through with a risk accessor from Traveler's Insurance and his report with the quote described his impressions of the facility as "immaculate" and "nothing short of state-of-the-art". A big thank you to Elliott and Adam for guiding us around and answering all his questions. Potentially over 20% in savings vs. current property insurance coverage.

### **Needing Board Approval:**

- Permission to advertise for Payroll Services
- Property Insurance – choose among proposals from Trident (current provider), Travelers or McKee. Travelers is lowest cost proposal.
- 2021 Budget Transfer requests:
  - Increase J8130.54191 Protective Clothing by \$4,200.00
  - Decrease J8130.55000 Contingency by \$4,200.00

### **Old Business/Unresolved:**

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*Every practical effort has been made to include all business discussion items at least 24 hours in advance of scheduled Board meetings. But this is a real-time operating Plant and some items may come up that cannot wait a month for permissions or action.*